

## Self-Guided Tour of the OISE Library - Script

### THIRD LEVEL

Welcome to the Third Level of the OISE library. This is where you will find a variety of teaching resources including curriculum resources, kits, posters, children's literature, and approved learning materials such as textbooks.

The central elevator drops you off in the middle of the Curriculum Resources, or CR, section.

The Curriculum Resources materials are shelved using the Dewey Decimal system. Items with numbers CR001 – CR421 are located in the middle (in front of you), items with numbers from 421 – 791 are on your left, and items with numbers 791 – 999 are located at the south end of this level, behind the central elevator. Curriculum Resources materials can only be signed out by current OISE students, staff, faculty, and alumni who have purchased the OISE Alumni Reader library card. This restriction is in place to ensure that teaching materials are available, in particular, for students embarking on their teaching practica.

Let's stop here for a minute while I tell you about the CR collection.

The Curriculum Resources collection (CR) includes textbooks, lesson plans, curriculum guidelines, books, maps, kits, games, interactive multimedia, DVDs, teacher's guides and other useful materials for use in the K-12 classroom. My favorite is our occluded artery model! These items can be tricky to find in the library catalogue, so please don't hesitate to ask for help at the Reference Desk on the ground level. We also offer workshops on making use of the Curriculum Resources and other electronic sources for teaching practicums. You can find out more about our workshops available on the library web site under the "Research" tab.

Ok, let's turn around and head south past the central elevator and then the Emergency Exit on your left. When you get to the end of the aisle, turn left and then turn quick right at the Penguin. On your right you will see part of our Video Collection. Video recordings with call numbers VC 1- 4999 are located here and VC5000 and up are on the Ground Level. Some materials are restricted to OISE students, faculty, and staff, but everyone is welcome to view films in the viewing room on the 3<sup>rd</sup> floor of the Library.

Just past the Video collection, you will find the sorting shelves for the third floor. If you can't find the item you're looking for in its place on the shelf, it might be in transit here!

Okay, let's veer to the right and proceed to the very south end of the library. This corner of the library contains the Approved Learning Materials, or ALM, collection, a comprehensive source of curriculum and instructional materials. All items in the ALM Collection have been approved for use in Ontario classrooms by the Ontario Ministry of

Education, including titles that are (or have been) on the Trillium List. These include books, videos, games, textbooks, teachers' guides, and lesson plans. This collection can be used in the library but cannot be borrowed. However, there are copies of most of these materials in the CR Collection, too!

Just to the left of the ALM materials on the far the south wall, you will see a door marked the Hodgins Room. This is the entrance to our Ontario Historical Collection, or OHEC. This collection is only accessible by special appointment. For now, let me tell you a bit about it. The historical collection includes materials from the mid-nineteenth century to the present including course profiles and textbooks, examinations, Ontario teacher college yearbooks, and documents from the Ontario Ministry of Education, that cover the areas of elementary, secondary and teacher education in Ontario. To set up an appointment to use this unique collection, please ask at the Reference Desk on the Ground Level.

Okay. Let's continue around the corner to your left. We will pass several office doors and a few more shelves of Approved Learning Materials on your right and the Curriculum Resources numbered 791 – 999 on your left.

Now, you are facing some low shelves and a small open study space with a few tables and chairs. In the small alcove directly on your right are our Picture Collections, which include large and small pictures, charts, and maps, covering a number of subject areas such as seasons, holidays, animals, and historical events. These items are not listed in the University of Toronto library catalogue. If you need help finding materials on a particular topic, please feel free to ask at the Reference Desk for help.

Let's continue towards the open space with the tables and chairs. This open space is surrounded by our Juvenile Fiction collection straight ahead and to your right, as well as the Children's Literature collection on the left. Need something for story time? This is a great place to start!

Please note that there is an emergency intercom button located on structural column on the left of the open space near the bathroom door. Push this button if you need assistance exiting the building during an emergency. It connects directly to building operations.

Let's proceed through the open study space. Ahead on your left, you will see a women's washroom. Sorry guys, there are no men's washrooms on the 3<sup>rd</sup> floor! You'll have to head back downstairs.

Also on your left you will see a small cabinet containing Ontario Provincial Curriculum Guides.

Further along you will see several low filing cabinets on your right. These contain our collection of Course Profiles (9–12), Elementary Curriculum Units & Curriculum Expectations. Although these materials are for in-library use only, many of them are also available in our other collections, which can be signed out.

As we continue, you will see our 3 Media Suites on your right. These rooms contain computers, software, and equipment for audio and video recording and production. These rooms can be booked by current OISE students, faculty, and staff. If you are new to recording and video production, you can also request the help of OISE's media technicians at the Education Commons. To find out more, go the OISE web site ([www.oise.utoronto.ca/ec](http://www.oise.utoronto.ca/ec)) and look under the "Services" menu.

Behind the Media Suites, is our Audio-Visual Viewing Room. If you want to view a DVD, VCR, or slides, or listen to an audiocassette or CD, you can do that here. The viewing room is always open and doesn't need to be booked.

Finally, at the north end of the floor, near the green exit doors, you will find two more computer stations. You can log in here using you UTORid and password.

This concludes the guided tour.

For more information, visit the library website at [oise.library.utoronto.ca](http://oise.library.utoronto.ca), or talk to our of our staff at either of our service desks on the ground floor.

Stay in touch with us, even when you're not on campus, by following the OISE Library News blog and Twitter feed.

We love to get your comments and suggestions about library resources or services. So, post to our blog, Tweet us, call, or email us. Let us know what you think!

We're here to support your academic and professional pursuits and help make your time at OISE a success. Welcome to the OISE Library.