

**OLSAC Meeting**  
**April 23, 2018**

**Present:**

Monique Flaccavento  
Liuja (Ian) Tian  
Kate Reid  
Ashleigh Woodward  
Mani Azimzadeh

**Regrets:**

Desmond Wong (Outreach Librarian)  
Jason Singh  
Danielle Cantave  
Nailisa Tanner  
Navroop Gill  
Arielle Baker  
Emily Kim (GSLA)  
Paula Elias

**1. Welcome and thanks to all present - Ian**

**2. Land acknowledgement - Ian**

**3. Meeting agenda for today - approved - Ian**

**4. Graduate Student Exhibition Competition – Monique**

-students are invited to showcase their work  
-if you already have research that you've already done, you may create some kind of visual display, poster, etc. to go on display in Roberts, they are giving away 3 \$1000 prizes.  
-get info at this link: <http://go.utlib.ca/exhibprize>

**5. Network cabling/printing Issues in the Library:**

- the network cabling issue has been fixed and upgraded. This should significantly improve printing in the Library.

**6. T-card update/upgrade – Monique**

-card readers in the library (and all over campus) are getting upgraded to T-Card+ system where all the cards will have a magnetic swipe  
-the printer will get switched over at this time  
-will be able to go online to add money to your T-card online  
-if people have money left on their cards, they must go try and use up their funds or transfer funds over at Roberts Library

## **7. Laptops - Monique**

-funding for laptops was approved so that by September, the Library will be able to loan out 10 laptops (instead of just 5)

## **8. "It's everyone's Library!" campaign – Monique**

-Monique has been brainstorming with Library staff to run a visual campaign to remind students to take care of and respect the space

-thinking about the tagline: "It's everyone's Library!"

-what about, "It's *your* Library!" as a tagline—discussion around "everybody" meaning it's a shared space

-how will the campaign look: in the summer months, Step One: some posters, digital wall screen, and social media will go up

-then in the fall, Step Two: more work with messaging, newsletters for each department, drafting a letter in a google doc

-Monique welcomes any ideas from everyone to contribute

-Ian will send out a Google Doc for people to brainstorm ideas for how to run this campaign

## **9. Adult Education Resources – Paula (not present) – Monique**

-students in Adult Ed have been feeling like there are not enough resources to support their studies (or they aren't sure where to find them)

-Monique needs more ideas about what kinds of resources they need and is waiting to hear back with ideas

-table this idea until Monique hears from Adult Ed students about what exactly they need

## **10. 26 Study Rooms in the Library – Monique**

-we didn't vote on this last time because we only had a few people present at the meeting

-we need to know if: students would like some first come first served rooms, or only bookable rooms, and timelines for room use

-asking students who use the study rooms to complete a voluntary survey about how they would like to access

-Ian will send out a Google Doc to ask for committee's input on survey questions

-make the survey really short and give it to students who book the rooms

-on the actual survey: 5 questions maximum with space on the back in case students want to give more input

-maybe post a QR code in the rooms that leads to the survey?

## **11. Photo display and display of library materials**

-favourite book or resource that has help them with their research

-Sim Kapoor's office will fund a professional photographer to take photos of the students

-Nailisa is working on this campaign to go up in September in the Library on the digital wall screen

## **12. Accessibility Desk**

-Patricia Tomlin came in to look at the desk in question: the Library needs to have one accessible space where the public to be logged in

-Patricia saw no issue with the desk and also checked out the whole Library and found that there are a lots of accessible spaces in the library on other floors

-Monique also approached the other student twice who raised the issue to see if they would like to be a part of making decisions around accessibility and the student declined to participate

## **13. Monique – final words**

-Thank-you all for participating

-Thank you, Ian, for chairing the meetings, Kate for taking meeting minutes

-Report needs to be written and should sum up what we accomplished and then transferred over to next year's OLSAC group in September to continue moving items forward

-Report will be put together by Ian and once approved by OLSAC group, posted by Monique on OLSAC page