

OISE Library Student Advisory Committee
 Agenda and Minutes

Date: Wednesday, Feb 10th, 2021

Time: 5 - 6:30pm

Location: Zoom, <https://oise-utoronto.zoom.us/j/82514019085>

Present: Laura Facciolo (Secretary), Lifei Qian (Co-Chair), Qiongli Zhu (Co-Chair), Monique Flaccavento (OISE Library Director, Ex Officio), Justin Patrick, Erika Colby, Matthew Humphries, Desmond Wong (OISE Librarian), Annie McCarron (OISE Graduate Student Library Assistant), Emily Hector (OISE Librarian), Julia Woznowski, Alison D’Cruz, Magdalene Stavrou

Time	Agenda item	Speaker(s)	Meeting Notes
5 min	Acknowledgment of Traditional Lands	Qiongli	<i>Qiongli</i> provides land acknowledgement.
2 min	Approval of the agenda	Lifei	<i>Lifei</i> provides an overview of meeting agenda.
3 min	Approval of minutes from the last meeting: https://docs.google.com/document/d/1GXN59ZNSgOzy-p4UEgro3ZkEJUCq0S9jCptLEgbAKr8/edit	Qiongli	<i>Qiongli</i> provides a rundown of the minutes from the last meeting (Nov 27). Meeting minutes are approved by the Committee.
5-10 min	Updates based on new provincial COVID-19 guidelines	Monique	<p><i>Monique</i> gives overview of how COVID-19 has affected the Library. Curbside pickup is available, as are e-resources. Change includes the number of library staff on-site at any given time. OISE Library can have up to 3 members on-site at any given time.</p> <p>Changes/Updates: At Robarts Library, the number of seats available are now reduced to ensure social distancing. Scarborough and Mississauga campus libraries are offering library space by appointment.</p> <p><i>Annie</i> notes that some College libraries also have library space available.</p>

			<p><i>Alison</i> asks if borrowed books can be returned with current restrictions.</p> <ul style="list-style-type: none"> - <i>Monique</i> notes that due dates have been extended, but if anyone wants to return books, they can be returned at Robarts Library only. Books are quarantined for safety purposes and then shipped to OISE.
5 min	Polling result of next meeting time (decide the next meeting time)	Lifei	<p><i>Lifei</i> reports voting results for next meeting. Results indicate a split vote between the Committee between March 17 or 19th.</p> <ul style="list-style-type: none"> - <i>Committee</i> votes March 17 (5-6:30) for the next scheduled meeting.
5-10 min	Members share their holiday highlights	Lifei	<p><i>Lifei</i> introduces holiday-sharing/icebreaker activity. <i>Committee members</i> share memorable highlights.</p>
20-25 min	Feedback from the committee on our learning objects & content.	Emily Hector	<p><i>Emily</i> (OISE Librarian) specializes in instruction and public services at the Library</p> <ul style="list-style-type: none"> - Interested in feedback on library instructional sessions, and how the Library can better serve students in terms of instructional delivery - Clarifies instructional process (i.e. Library instructors go into class by request of the instructor) and notes interest in tailoring teaching and learning objects for students. <p><i>Qiongli</i> asks about the frequency of instructional workshops</p> <ul style="list-style-type: none"> - <i>Emily</i> notes that the schedule is instructor-based/flexible, although there is an influx at the beginning of each term. September-October are the most popular months for workshops. Notes that the Library offers citation management instruction (Zotero, RefWorks, etc.) - <i>Monique</i> clarifies that depending on the year, workshops range from 80-120; usually Oct/Nov and then Feb/Mar. for RefWorks and Zotero workshops <p><i>Emily</i> asks: What is the purpose of a library instruction workshop?</p> <ul style="list-style-type: none"> - <i>Alison</i> remarks that workshops help with learning how to access resources. Notes that students who are not well-versed in research may not be confident with comprehensive research practice and ask how

the Library can offer guided comprehensive literature search resources.

- *Magdalene* notes that instructional workshops help with guiding the research process

Emily asks: What did you find most helpful about the library workshop you attended?

- *Laura, Erika, and Justin* note that workshop provided introduction to RefWorks and other resources for annotation and provided guidance for focused literature searches
- *Matthew and Qiongli* note that workshop provides support for best research practices/best literature search practice

Emily asks: What else do you need to learn about library research skills to succeed in your coursework and research?

- *Justin* refers to databases such as Academia.edu & ResearchGate— where do these databases fit into best research practices and how might students best navigate these databases?
- *Alison* asks about grey literature and reliable databases for figures and statistics. *Monique* provides student-facing resource on this point: https://q.utoronto.ca/courses/207651/modules#module_355381

Emily asks if Library offers appropriate resources for practicing educators:

- *Erika* suggests that the Library provide guidance regarding what online resources are allowed depending on school board regulations. *Emily* points out the OISE subscribes to certain resources on behalf of MT students that are available for use.
- *Monique* provides lesson planning resource link provided by the Library: <https://guides.library.utoronto.ca/c.php?g=250592&p=1671225>

Emily asks: when learning asynchronously, what are your preferred ways to absorb information (e.g. tutorial videos with voiceover, PPT slides, etc.):

- *Matthew* notes that PPT-only resources do not

			<p>always indicate instructor intention; expresses interest towards self-directed learning modules and/or voiceover videos</p> <ul style="list-style-type: none"> - <i>Qiongli</i> notes that learning community is important for communication, even in asynchronous learning contexts. Seconded by <i>Lifei</i> - <i>Laura</i> provides Snagit as a valuable asynchronous resource - <i>Alison</i> suggests that microlearning videos are more accessible to learners than 30+ min. tutorials <p><i>Emily</i> provides exemplars of CTL Library module resources: https://oise.library.utoronto.ca/customized-library-research-modules</p> <ul style="list-style-type: none"> - Exemplars address <i>Alison's</i> preference for microlearning <p><i>Qiongli</i> asks about whether the OISE Library has an available online calendar for students to plan workshops ahead; <i>Desmond</i> provides Library workshop calendar resource: https://docs.google.com/document/d/1GXN59ZNSgOzy-p4UEgro3ZkEJUCq0S9jCptLEgbAKr8/edit</p> <p><i>Monique</i> notes that the Library is interested in coordinating with groups (in addition to faculty) for support workshops.</p>
15 min	Student engagement with OISE library -discussion from last meeting (interactive element? Email students?)	Monique; Lifei; Qiongli	<p><i>Monique</i> provides a brief overview of meeting with ISA. Will be connecting with Cherie to talk about the National Black Graduate Students Network to learn how to best support their initiatives.</p> <ul style="list-style-type: none"> - <i>Qiongli</i> comments that the ISA meeting was appropriate outreach for international students looking for Library support. - Notes that the next message for the Personal Librarian program will be sent tomorrow (Feb 11-12) to first-year students about Library services. - <i>Matthew</i> and <i>Lifei</i> note that Library messages have been comprehensive and clear (in MT context); <i>Lifei</i> notes a preference for email-based communication. - <i>Monique</i> reports that Library messages are customized according to Departmental needs. Emphasizes that the Library is open to exploring alternatives to email for student-facing messaging

			<p>regarding available resources.</p> <p><i>Monique</i> asks Committee preferences about Library communication timing</p> <ul style="list-style-type: none"> - <i>Magdalene</i> suggests focus on end-of-week (e.g. Thursday) email communications; notes preference for mid-day emails - <i>Alison</i> acknowledges that students check emails daily
15-20min	<p>Vote on Facebook page</p> <p>-Whether it should be removed</p> <p>-if no, who should be in charge</p>	Lifei	<p><i>Lifei</i> overviews concerns with Facebook page upkeep.</p> <p><i>Committee</i> votes for Facebook page removal. <i>Monique</i>, <i>Desmond</i>, and <i>Emily</i> (non-voting members) abstain from vote.</p> <p><i>Monique</i> will need to contact former OLSAC members to request that the Facebook page be taken down.</p>
10-15 min	<p>Finalize the revisions to OLSAC Terms of Reference or Membership</p> <p>-vote?</p>	Monique	<p><i>Monique</i> overviews revisions to the Terms of Reference for Committee approval.</p> <p>Changes include Section 6 (1 student to be appointed by new and existing groups). Groups to vote on include: OGSA, IEN, OGSA Accessibility Group, Queer/Trans at OISE (new name)</p> <ul style="list-style-type: none"> - <i>Committee</i> votes to remove OGSA and OGSA Accessibility Group (since they no longer exist) from OLSAC Terms of Reference - <i>Committee</i> votes to add MTSA (new group); no objections or abstained votes - <i>Committee</i> votes to add the National Black Graduate Network (NBGN); no objections or abstained votes - <i>Committee</i> votes to update name to Queer/Trans @ OISE, to reflect the change in the group's name <p><i>Monique</i> overviews another change to <i>Section 2, Part H</i>:</p> <ul style="list-style-type: none"> - Majority of committee votes in favour of keeping OLSAC membership to 3 meetings
	Conclusion		Meeting adjourned at 6:30 PM