

# Meeting #3

## OISE Library Student Advisory Committee

### Agenda and Minutes

**Date:** Friday, February 18, 2022

**Time:** 5-6:30 pm

**Location:** Zoom

**Present:**

Monique Flaccavento (Library Director, Ex-Officio), Emily Hector (OISE Librarian), Yilun Jiang (Co-chair), Ruqayyah Alibhai (Co-Chair), Emily Dobrich (Co-Secretary), Missy Chareka (Co-Secretary), Bebhinn Jennings, Erika Colby, Anchal Sood, Cherie Daniel, Huda Salha

**Regrets:**

Christina Daudlin, Rutwa Engineer, Brian Henriques, Jiazhen Li, Mac Mauro, Tika Thapa, Sasha Dhesei (Graduate Student Library Assistant/Toronto Academic Library Intern), Chiara Fernando

Time	Agenda Item	Speaker(s)	Notes	Minutes
2 min	Brief welcome	All	Members of the committee will be invited to display their names and pronouns in the zoom meeting.	Meeting started at 5:05pm
2 min	Approval of the agenda	All	Are there any additional items for the agenda? Any concerns about the items listed?	Agenda was approved by unanimous vote.
3 min	Approval of previous meeting minutes	All	Review the minutes from our last meeting. Are there any additions or changes to be made?	<ul style="list-style-type: none"><li>• A name correction (one member's name spelling was corrected from the previous meetings)</li><li>• Meetings minutes were approved by unanimous vote.</li></ul>
5 min	Update about library winter hours	Monique	Monique has entered notes for this item in the minutes section	<ul style="list-style-type: none"><li>• Director thanked the committee for their</li></ul>

				<p>suggestions from the last OLSAC meeting.</p> <ul style="list-style-type: none"><li>• The OISE Library reopened January 10th.</li><li>• Hours were expanded to include 2 additional evenings per week and 3 additional hours on Saturdays.</li><li>• With the shift to online learning, it has been extremely slow in the Library (an average of 5 - 7 visitors in total per day) despite advertising hours on social media and via the Dean's newsletter.</li><li>• Committee asked to spread the word that the Library is open!</li><li>• We hope that numbers will pick up soon; if not, we will need to consider scaling back opening hours over the summer.</li><li>• Individual study rooms are available, but group study rooms are temporarily closed - we hope to open these up soon. Waiting on word from University for final confirmation.</li><li>• We closed the weekend of Feb. 5-6 out of an abundance of caution because of protests at Queen's Park</li><li>• Question was asked re: if Summer hours had been set and the Director mentioned that they had not been decided yet – awaiting publication of course timetables.</li><li>• Question was asked re: will students be able to use the Library to book for large</li></ul>
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				<p>events (ex. Student Groups etc. Director mentioned that at present time it is not possible to book the Library, as it also requires University approval.</p> <ul style="list-style-type: none"> <li>• Comment was made re: hours and how they may coincide with student class time. Question was asked if the hours would be extended for later in the evening. Director mentioned that based on current usage levels, it is unlikely that hours would be extended to later times.</li> </ul>
10 min	Update from OLSAC book club	Emily D., Emily H.	Upcoming book club meeting and answer any questions that arise	<ul style="list-style-type: none"> <li>• 1st Book Club meeting set for Wednesday February 23rd at 6:30pm. Thanks to everyone involved to make this book club experience a reality.</li> <li>• The book selected was <i>Teaching to Transgress</i> by bell hooks</li> <li>• All members invited to join (16 individuals already signed up) and option available to still register online via the OISE library website</li> </ul>
10 min	Next step for OISE's Climate Action activities taken in the Library?	All	<p>What can we do to make the OISE Library more environmentally sustainable practically?</p> <ul style="list-style-type: none"> <li>- Questions</li> <li>- Ideas</li> </ul>	<ul style="list-style-type: none"> <li>• Member asked if the idea was to make the Library (<i>the building</i>) sustainable, or was this for more programming and events to bring more attention on how to be environmentally sustainable?</li> <li>• Director mentioned that she hopes that the Library can create its own sustainability goals and an action plan to build on the broader OISE sustainability plan</li> </ul>

				<ul style="list-style-type: none"> <li>• However, the plan was to also expand to incorporate resources, as well that provide more information. Other suggestion: would be around water fountains (having water bottle option).</li> <li>• Member suggested the idea of incorporating/adding art to the staircases/stairways to bring art in the area and encourage members to consider using the stairs more often.</li> <li>• Comment made re: composting and recycling. Director mentioned that on the main floor there are more options re: compost and garbage. And that more can be done to extend that to the other floors of the library.</li> <li>• Director also mentioned that lights for study rooms also automatically switch when no one is using the space.</li> <li>• Question was asked when the new Garden on 5th Floor would be opened. Director mentioned that the 5th Floor renovations and garden is actually outside of Library purview, but looks like a great addition for the OISE Building.</li> </ul>
10 min	Workshop series for OISE PhD students	Emily H.	Update re: planning a new workshop series for OISE PhD students	<ul style="list-style-type: none"> <li>• The plan is to create a workshop series for PhD students, every 2 weeks from early March to May. During lunch hours (a total of 5 workshops)</li> </ul>

				<ul style="list-style-type: none"> <li>• Concept was suggested by Cherie D and initially for SJE PhD Students. The pilot workshops will however expand and be accessible and offered for all PhD students.</li> <li>• It will be focused on assisting PhD students navigating the doctoral process, comprehensive exams, resources for dissertations etc.</li> </ul>
5 min	Sustainability (Follow Up)	All		<ul style="list-style-type: none"> <li>• Comment was made regarding additional considerations of sustainability - looking into sustainable lighting for the rest of the building as well (not just the student rooms). The Director mentioned they would be inquiring about Building maintenance.</li> </ul>
5 min	Next meeting date	All	The committee will pick a day of the week to hold our next meeting which will be in March	<ul style="list-style-type: none"> <li>• Suggestion was made for a meeting to be held during Reading Week. Decision to send out Doodle poll for members to consider dates and times.</li> <li>• Clarification re: Chairing for the next meeting. Decision made to decide at a later date.</li> </ul>
	Other Business	All	Consideration of Parent-Child experiences in OISE Library	<ul style="list-style-type: none"> <li>• Member inquired if it would be possible to consider the OISE library to create a space where students with parents can bring children into the Library space and use the space to engage with material, have activities or or time set-aside where OISE Student parents can engage with space.</li> </ul>

				<ul style="list-style-type: none"> <li>• Director mentioned that it would require communication with the Library to gain clarity on children accessing the Library space during COVID. Additionally, OISE Library space and Librarians expertise are not fully aligned with children's experience and learning and so there would need to be further considerations regarding the kind of expertise that can run such an experience. Director mentioned the possibility of considering MT students and how they can engage with such a initiative, given their academic background and future pursuits. The Director will need to see whether funding might be available to hire an MT student to support programming.</li> <li>• Emily H also mentioned that the Library has in the past made tables that have themes, and it is possible to create a themed table for children and student-parents in the OISE space.</li> <li>• Decision made to give this further thought in the future, to see what is possible.</li> </ul>
	Other Business	All	Wrap-Up	<ul style="list-style-type: none"> <li>• Director thanked Co-Chairs and Secretary and entire committee for their contributions.</li> <li>• Chair also thanked everyone for their presence and contributions.</li> </ul>

				<ul style="list-style-type: none"><li>• Chair will send out an email to schedule the next meeting.</li></ul>
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