

**OISE Student Advisory Committee (OLSAC)**

**Meeting 1 – Oct. 26, 2017 – 4:45-6pm**

**Minutes prepared by: Kate Reid**

**Present:**

Monique Flaccavento (Director)  
Desmond Wong (Outreach Librarian)  
Emily Kim (GSLA)  
Arielle Baker  
Paula Elias  
Liuja Tian (Chair)  
Nailisa Tanner  
Ashleigh Woodward  
Kate Reid

**Regrets:**

Jason Singh  
Danielle Cantave  
Mani Azimzadeh

<b>Agenda</b>	
<p><b>1. Monique, Desmond, Emily discuss:</b></p> <p><b>Library Collections</b> -Monique and Desmond go over what the library carries, content on different floors, different collections, stacks</p> <p><b>Library Services</b> -research services, citation management support, drop-in help at reference desk, virtual chat program, instruction support (Librarian can come into your class to do workshops)</p> <p><b>2. Consent for website</b> -each committee member gave verbal consent to have name, department, degree posted on OISE Library website</p> <p><b>3. Committee goes over proposed OLSAC Statement of Purpose</b> Land Acknowledgment issue: -Paula brought up the possibility of coming up with a land acknowledgement statement re: the Indigenous land OISE is situated on -Desmond clarified they have been in talks with Elders about this, and how</p>	

to write on specifically for OISE, not just the generic U of T statement  
-Elders have said for now to use the standard one for now to give time for them to develop one for OISE specifically  
-for now, committee decides to start each meeting with land acknowledgement

#### **Desire for diversity/representation for OLSAC**

-Monique goes over OLSAC membership  
-asks for feedback on other places/degrees/strategies for reaching out to more diverse members, what do you think about the one-year term? Any concerns, questions, thoughts?  
-What is the mechanism for the appointment?  
-Can we include the explicit time frame for the appointment?  
-Monique says: later October-to early May—asks what committee thinks of this?  
-committee agrees end of April/early May  
-members can be re-appointed  
-other OISE Library staff can attend but cannot vote  
-Ashleigh asked about the student groups included on the statement  
-Monique says they were the only students groups she found  
-Arielle-asked if these groups could make recommendations from groups  
Monique gave the groups and departments the option to appoint and also just to send out the info for students to respond to if they chose

#### **Committee Chair**

-question: Do we want a chair or are we happy with Monique doing that each time?  
-Monique will help support if someone steps up to do this  
-question: What would be the responsibilities?  
-Monique answers: keeping things on track, getting conversations going, collecting agenda items and having those people speak to those items, making sure different members have a voice, distributing agenda photocopies to members at meetings, put together a year-end report on the year's proceedings (we can discuss whether the Chair will do that or will collaborate with committee)  
-Lijia has offered/elected to become Chair, committee agrees, Monique to support

#### **Meeting Policies**

-question: how often should we meet/year?  
-decided to have flexibility around number of meetings depending on

<p>number of action items: Monique changes wording to “meet <i>at least</i> 4 times a year”</p> <ul style="list-style-type: none"> <li>-if you can’t attend in person, can Skype in, also please contribute by adding agenda items</li> <li>-advise Chair if no longer able to attend</li> </ul> <p><b>Committee Operations</b></p> <ul style="list-style-type: none"> <li>-members must actively solicit input from student body in their department</li> </ul> <p><b>Agenda</b></p> <ul style="list-style-type: none"> <li>-draft sent out 5 days before scheduled meeting</li> <li>-agendas to be posted on Google Docs</li> <li>-reminder from Chair for members to add to agenda</li> </ul> <p><b>Upcoming Meeting Dates</b></p> <ul style="list-style-type: none"> <li>-agreed on late November-Monique will send out Doodle Poll with date options</li> </ul> <p><b>Displays</b></p> <p>doesn’t seem like people really stop to look at the displays (in the OISE lobby glass display cases, plus inside the Library which Desmond takes care of)</p> <ul style="list-style-type: none"> <li>-more visuals in addition to the books, kits</li> <li>-invite people to suggest themes / topics for displays</li> </ul> <p><b>Maker Space in the Library</b></p> <ul style="list-style-type: none"> <li>-will be creating some form of an educational makerspace</li> <li>-going to knock out the walls in the Montessori space and put makerspace in there</li> <li>-so students can start to experiment with activity kits in the collection</li> <li>-perhaps having people who can assist people with playing in the makerspace, workshops to engage with makerspace activities</li> <li>-discussion to be continued at the next meeting</li> </ul> <p><b>Final note</b></p> <ul style="list-style-type: none"> <li>-minutes to Committee for approval before posted on website</li> </ul>	
<p><b>Action Items</b></p>	<p><b>Complete</b></p>
<p><b>1. Monique</b> to send link to Kate for Library Collections, Library Services - done</p>	<p>OISE Library Services:  <a href="https://oise.library.utoronto.ca/services">https://oise.library.utoronto.ca/services</a></p>

**2. Monique** to revise in Statement of Purpose and distribute to OLSAC including the following revisions: done

-specify land acknowledgement

-term: Oct-late April

-meet at least 4 times a year

-send in agenda items to draft agenda (send to Chair) 5 days before meeting date - done

3. agenda gets sent out on Google Docs by **Chair - done**

**4. Kate** to send minutes to committee on Google doc for approval - done

Curriculum Resources:

<https://oneseach.library.utoronto.ca/cdd/collections/23070/The%20OSE%20Library%20Curriculum%20Resources%20Collection/>

Research Collections (aka "Stacks"):

<https://oneseach.library.utoronto.ca/cdd/collections/23073/The%20OSE%20Library%20Research%20Collection%20%28Stacks%29/>

Children's Literature:

<https://oneseach.library.utoronto.ca/cdd/collections/23067/The%20OSE%20Library%20Margo%20Sandor%20Children%27s%20Literature%20Collection/>

Ontario Historical Education Collections:

<https://oise.library.utoronto.ca/research-ontario-historical-education> and <https://guides.library.utoronto.ca/oise-ohed>