

OISE Library Student Advisory Committee (OLSAC) – February 15, 2018

Minute Taker: Kate Reid

Present:

Ian Tian (Chair)
Monique Flaccavento (Director)
Desmond Wong (Outreach Librarian)
Mani Azimzadeh
Arielle Baker
Nailisa Tanner (Collections and Outreach Librarian)
Kate Reid

Regrets:

Jason Singh
Navroop Gill
Paula Elias
Ashleigh Woodward
Danielle Cantave
Emily Kim

Begin – Minutes

#	Member	Item	Action
1.	Ian	Land acknowledgement	
2.	any member	Introductions – none to give	
3.	Monique	Agenda Minutes from last meeting, Nov. 23, 2017 -approved without correction -Monique will post on website	task completed
4.	Ian	Agenda for today approved except #4: Final approval of the Terms of Reference and Membership -committee with defer this item until next meeting when all committee members are present	
5.	Ian	Pick a time for next meeting – to be done via email to whole OLSAC group because several people are absent today	

6.	Paula	Adult Education Resources from Paula -moved to next meeting agenda as Paula was unable to attend today's meeting	
7.	Monique	Purchasing library books: -deadline for purchasing books for this year is end of February so if you have any ideas for ordering, let her know by end of next week: title, author	
8.	Monique	Sample bookmark: Kurzweil and Dragon-Naturally Speaking Software: -Monique passes around mock-up signs made to post on countertops by laptops and insert bookmarks to place inside carrying case for laptops for committee to approve -committee approves of signs and bookmarks, Monique will get signs made up and placed on countertops/in laptops	
9.	Monique	Location of accessibility computer: -Danielle (connected to accessibility group at OISE) is absent -Mani inquires about options -Monique discussed this in library staff meeting but has nothing further to report -will move this item to next meeting	
10.	Monique	French Resources : -Danielle had suggested five titles -Monique purchased 3 of the 5, 2 are no longer in print -Monique is looking into vendors and requests that if we know anyone at OISE who is a French teacher and beyond, please put them in touch with Monique - looking to grow the children's literature French collection including French materials from anywhere in the world -looking for fiction, children's literature, graphic novels including: -bullying, peace-making, diversity, anything that ties into the curriculum, Canadian-based -Desmond has been actively purchasing	

11.	Monique	<p>Indigenous resources/children's books in French and continues</p> <ul style="list-style-type: none"> -current children's literature collection is dated but new items that have been purchased are located in the "New Arrivals Shelf" on the first floor <p>Recent damage to Library: 3 of the new chairs, 1 laptop:</p> <ul style="list-style-type: none"> -this past term, there's been more damage done than in the past 9 years -computer system erases what students sign out after items are returned so cannot track who has done the damage -damage on the laptop wasn't noticed by staff before they removed it from the system -describes damage and poses to the committee what we can do to prevent further damage -discussion about how to prevent further damage to library property: -whether telling students about purchasing timelines as an argument for letting students know to not damage materials -idea of sending out form email to all departments at OISE requesting that students respect the library materials and space -potential of posting signs but where and what would they say? -potential art display of damaged items in a central space on the first floor of the library to get students' attention to the problem -please send ideas/suggestions to Monique 	
12.	Monique	<p>Laptops:</p> <ul style="list-style-type: none"> -huge uptake on laptop loans this year, not keeping up with laptop rental demand -Monique is putting in a budget request for additional laptops 	
13.	Monique	<p>Printing issues in Library:</p> <ul style="list-style-type: none"> -long-standing issue, lots of printer issues -we are on our third printer, card-reader has been replaced countless times 	

14.	Monique	<ul style="list-style-type: none"> -found out that the cabling is no good and that the signal is getting interrupted -want to upgrade to Cat6 cable, this would mean some construction in the library, and this will mean some interruption of service for this to get fixed -Ed Commons is working to figure out how to fix this issue and how much it will cost <p>Study room discussion:</p> <ul style="list-style-type: none"> -26 study rooms in basement -22 study rooms Mezzanine are OISE staff, students only -can book for 4 hrs at a time and maybe some rooms could be first come, first served -currently books room in 1 hr increments and can book up to 4 hrs in a row <p>Potential questions to vote on:</p> <p>Does 4 hrs/day work? Should it be less, more?</p> <p>Should we have some rooms that are first come/first served?</p> <p>How do we reach out to the larger OISE population to make a decision about this?</p> <ul style="list-style-type: none"> -Desmond has been noticing that people in the rooms have been staying longer than their booking time <p>-discussion of ideas:</p> <ul style="list-style-type: none"> -about possibility of applying fines for going over booked time in study rooms but committee felt this wasn't a good option -maybe leave rooms unlocked -longer times are easier for staff because less turnover -maybe we need to allow longer booking times -option to put a little survey to have at check-in desk that study room users can fill out about this issue -Monique asked for volunteers from the OLSAC committee to help design survey, Ian will put this in an email to OLSAC members 	
15.	Monique	<p>Educational Makerspace discussion:</p> <ul style="list-style-type: none"> -will put in request for money to put in the 	

16.	Ian	<p>following materials: lego wall, magnetic wall (useful for poetry slams? Write on site?), 3D printer</p> <ul style="list-style-type: none"> -Arielle-asked about the educational kits -Monique said we could put the kits out now and then and have organized events that use the kits -currently the marker tables are heavily used so we would have to figure out times/days that don't interfere too much with people's ability to use these tables -Ian: will add new ideas to Google Doc about the Makerspace and the study rooms <p>Any other issues to discuss: one item: building on Jason Singh's suggestion, Nailisa is beginning a photo campaign to promote the OISE Library: take photographs of a number of OISE students and staff, interview them about what resource they picked and why they think it's an important resource in relation to education— can be in the area of methodology, activity kits, books, anything) and add that sentence to the photo, photos will possibly be added to social media, websites, digital wall screen</p> <ul style="list-style-type: none"> -asked if any of us would like be featured in this campaign, members will think about it -Nailisa will reach out to faculty and students to recruit participants 	
		<ul style="list-style-type: none"> -meeting adjourned -next date to be determined over OLSAC committee email 	